



2026 EXHIBITOR PACKAGE



***THEME:
CARNIVAL OF
FUN!***

**IT'S A TIME TO CELEBRATE THE
YEARS ACCOMPLISHMENTS AND
COME TOGETHER AS ONE
ABC/COMMUNITY**





Eva Rodriguez
Sponsorships/Questions/
Booth Selection
meetings@abccf.org

Taylor Dupree
Registration/Payment/Add On's
(407) 398-1262
tdupree@abccf.org

WHEN

September 17, 2026
4:00 - 7:00 p.m.

THEME

Carnival of fun!

**Under the Expo Big Top—Every
Booth's a Main Attraction!**

Examples:

Ferris Wheel of Fortune 500
Blueprint Big Top
Carnival of Cranes

WHO

Central Florida
Members - FREE TO ATTEND
Future Members - \$50/PP

**Future members can pre-register online*

***You must be a member of the Central Florida Chapter,
not just any other ABC chapter*

WHERE

Central Florida Fairgrounds
4603 West Colonial Drive, Orlando, FL 32808

BADGES

Exhibitor Badges –

Once you arrive for booth set-up, (6) blank name badges will be found on your booth table, indicating that you are an exhibitor on the badge. Your company representatives will write their own names on the badges upon arrival and wear for the duration of the show.

Attendee Badges -

Upon checking in at registration, attendees will give their company name to an event volunteer or staff member to ensure membership and then will be handed a badge to fill out.

**There will not be pre-printed
badges!**

Nonmember Badges -

Upon checking in at registration, attendees will pay entrance fee and then will be handed a badge to fill out.



DO YOU HAVE VEHICLES OR HEAVY EQUIPMENT?

**Vehicle/Heavy Equipment
Move-in**

**September 16 -
Check time w/ Eva Rodriguez**

Exhibitor Booth Move-in

September 17 - 10:00 a.m. – 3:00 p.m.
Rolling Garage Door Closed 1:00 p.m.

Show Hours

4:00 – 7:00 p.m.

Move-out

7:00 – 8:00 p.m.

**Vehicle/Heavy Equipment
Move-out
September 17 - After 7:30 p.m.**

SCHEDULE

On-Site Schedule

Thursday, September 18, 2025

10:00 a.m.

Exhibit hall open for exhibitor
arrival & booth construction

3:00 p.m.

Booth construction completed
Exhibitor booth judging begins

4:00 p.m.

Expo doors open to attendees

7:00 p.m.

Expo door closes to attendees
Tear down & move-out

**All items need moved out night of,
do not leave anything behind*





BOOTH

Regular Booth Spaces

10' deep x 10' wide

Extra Wide Spaces

8' deep x 19' wide

Each Booth Contains:

- 8' high back pipe and drape
- 3' high side pipe and drape
- (1) 6' black skirted table
- identification sign
- access to electricity
- access to internet

**Please note, some areas on the back wall of the exhibit hall have height restrictions*

Pipe & Drape Example:



2026 Elite and President Circle VIP members will get to select their location in a premium location. All other exhibitors will be assigned by ABC.

Things to know:

- Additional tables, highboys can be ordered through ABC prior to the event at an additional charge
- Maximum of (2) chairs will be available for pick-up if required, from storage at the Fairgrounds day of
- Displays must be wholly confined within exhibitors' booths and must not obstruct the clear view of nearby exhibits, aisles, or exits. You may be disqualified from booth ribbons/awards for failure to abide by this
- It is strictly prohibited for any person or group to distribute literature, carry signs or posters, or display materials in the aisles or registration area.
- ***BLOCKING EXITS/EMERGENCY EXITS IS PROHIBITED***
- Booths/set-up can not block air intake/air vents
- ***NO DISPLAYS TALLER THAN 12 FEET***



DETAILS OF EXHIBITING

JUDGING CRITERIA

Originality: Shows originality and creativity in design.

Communication: Clearly ties theme to - company name, type of work, and company logo

Interest: Attracts and holds interest

Appearance: Neat, uncluttered, well arranged, and well labeled

Exhibitor booths that are not set-up by 3:00 p.m. are disqualified from judging.

SHOW CARPET/COLORS

The entire exhibitor floor will be carpeted. Color selections per booth are no longer available.

AUDIO/VISUAL EQUIPMENT & VOLUME

Public address systems, sound projectors, tape decks and other sound producing, and/or amplifying devices may **NOT** be used in booths.

INTERNET

Exhibitors have access to internet service at no additional charge. Exhibitors should not rely solely on the CFL Fairgrounds internet service, and should be prepared with back up if internet at such a high volume is not functional.

DECOR RESTRICTIONS

No confetti, glitter, chalk, or paint within the exhibit hall.

CFL Fair permanent graphics, signs, advertisements, or displays may not be visibly blocked in any manner, nor may temporary signs or decorations be attached to permanent building graphics. Planters and furniture in public areas, galleries, ramp ways, etc. may not be removed or repositioned without expressed written permission from the venue's management.

SIGNAGE & HANGING DISPLAYS

Each exhibitor booth registered before September 11th, will be guaranteed an identification sign.

It is highly recommended that all exhibitors provide company signage.

NO SIGNAGE OR DECOR MAY BE ATTACHED TO DRAPE, WALLS, OR FLOOR by drilling holes or may they be cored, punched or pinned. It is suggested that tape, shower curtain rings or "S" hooks are used to affix signage on booth. Exhibitors are responsible for the removal of all tape and residue marks in their booth area.

Signage must not exceed the perimeter of the booth space. Banners can be hung from the front of exhibitor booth tables or on the back pipe and drape.

Only CFL Fairground personnel will be allowed to hang banners, overhead signs, and special decorations from any ceiling in the facility. All items to be suspended from exhibit hall ceilings, must be approved in advance. All ceiling equipment, material, and/or rigging must be removed immediately upon end of show.

NO HELIUM BALLOONS ALLOWED

Exhibitors will be asked to dispose of all helium balloons. If exhibitor continues to break this rule, they will be disqualified. A fee will be charged for balloons lost in the ceiling.



DETAILS OF EXHIBITING

ANIMALS/PETS

Animals and pets are not permitted except in conjunction with an approved exhibit, display or performance requiring use of animals, approval must be gained from CF ABC and CFL Fairgrounds.

Seeing-eye dogs are permitted.

DELIVERIES & UNLOADING

Exhibitors should use the back entrance with overhead doors for larger deliveries, vehicles and equipment. The front entrance may also be used for smaller delivers.

PARKING

No parking in fire lanes, service lanes, vacant exhibit halls, loading dock areas, or any other location posted "No Parking". This will be strictly enforced, and unauthorized vehicles may be towed or ticketed at the owner's expense. Overnight parking on the CFL Fairgrounds property is strictly prohibited.

NO PARKING DIRECTLY OUTSIDE OF EXHIBIT HALL DOORS.

VEHICLES & HEAVY EQUIPMENT

ALL VEHICLES MUST BE LOADED ONTO THE SHOWROOM FLOOR AT THE SCHEDULED TIME. Please reach out to an Eva Rodriguez, Meetings & Events.

No vehicles will be allowed to be moved onto the showroom floor after booths are constructed.

If you are planning to display a vehicle or heavy equipment, please notify and coordinate delivery and set-up with the meetings and events department prior to the Expo.

A maximum of two gallons of gas in the tank is permitted. A locking gas cap must be installed, of the tank must be adequately sealed by tape or in another appropriate manner. AU battery cables must be disconnected and tables to avoid potential sparks.

All electrical equipment must be UL approved and all gasoline must be AGA approved.





FOOD & BEVERAGE

FOOD & NONALCOHOLIC BEVERAGES

Food station and bars will be set-up within the exhibit hall and set-up at 4:00 p.m.
CF ABC provides complimentary draft beer during the event to exhibitors and attendees as well as complimentary catered food.
Exhibitors are encouraged to hand out food or any snacks from their booths to attendees that they wish.

ALCOHOL

ALL ALCOHOLIC BEVERAGES SERVED AND CONSUMED AT THE EXPO MUST BE ORDERED THROUGH CENTRAL FLORIDA FAIRGROUNDS EXCLUSIVE CONCESSIONS VENDOR, PROFESSIONAL CONCESSIONS.

Any exhibitor who is serving alcohol is to serve responsibility. For the safety of other members, do not over serve or serve alcohol to minors.

TO ORDER ALCOHOL

Exhibitors must contact Professional Concessions directly, **NOT** through CF ABC.

CONTACT:

Sarah Carney
Professional Concessions, Inc.
(352) 978-5837
pciorlando@outlook.com

Any exhibitor that is serving alcoholic beverages from a source other than Professional Concessions, Inc. will be asked to remove the beverages from the premises and will be disqualified from the competition.

PER CF ABC's CONTRACT WITH PROFESSIONAL CONCESSIONS, INC. & CFL FAIRGROUNDS, NO HARD LIQUOR IS ALLOWED TO BE SERVED AT THE CF FAIRGROUNDS

ADDITIONAL SERVICES

TO ORDER ADDITIONAL SERVICES, FURNISHINGS, OR DECORATIONS

Please contact PME Expo directly for additional custom furniture, signage, decorating, labor, and equipment for moving special items/heavy equipment (forklift or operator), or modular rentals.

CONTACT:

John Gillen
PME Expo Services
(407) 782-5355
john@my-pme.com





Program Example:

SPACE IS LIMITED

CONTACT:

Eva Rodriguez
Meetings & Events
(407) 628-2070

meetings@abccf.org



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Whether you are a General Contractor or an Architect/Contractor, you need an insurance agency that understands your industry.

Different risks that do-construction work are exposed to different types and degrees of risk. This variety of exposure is one of the many factors used to calculate a business's construction insurance risk. We can help you manage that risk.

Cummins Risk Advisors, LLC
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